



Executive Committee Meeting

Wednesday, June 2, 2021

Via conference call

Minutes

Call to Order

The meeting was called to order by Dr. John Smith, President, at 2:01 PM via video conference.

Present

John Smith, Heather Miller, Victor Lopez, Margaret Lomas Carpenter, Tosha Hendrickson, Alisha Harrison, and Matt Painter

Absent

Samantha Stewart and Demetria Kelley

Old Business/President Updates (John)

- Approve minutes from May 2021 meeting
 - Motion to approve minutes (Matt 1st; Heather 2nd)
- SI is FRIDAY!!

New Business (John)

- NAGAP New Officer Training
- Texas Swing Calendar 2021
 - John will send this out once he receives it.

Financial Report (Matt)

- Monthly Update (herewith)
 - We begin the month with a budget over \$47,000
 - Debits: credit card processing and two refunds from SI 2020 with total \$490.54
 - We prepaid annual fee for Wild Apricot

Committee Chair Reports

- Membership (Alisha)
 - Sending emails with thank you for joining
 - Trying to get another person on the membership committee to help
- Communications & Marketing (Samantha)
- Professional Development & Strategic Initiatives (Victor)
 - Met with mentors and mentees to go over program
 - We need 2 more mentors to meet with mentees once a month

- Launch next Friday
- Summer Institute (Heather)
 - Review the slideshow today and update the slides
 - Margaret will attach the minutes in the chat
 - She confirmed with the service project. Sam will draft the email and send it out tomorrow.
 - Sent a reminder to all presenters.
 - NAGAP has a link to the meeting.

Discussion Items

Motion for Adjournment

A motion to adjourn was entered at 2:20 PM (Alisha 1st; Tosha 2nd)

